

# **YOUR DATA YOUR RIGHTS**

**We, Newbury Group Practice hold personal information  
about the people we provide services to**

We use this information to:




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understand your care and support needs

give you the right information





arrange services to meet your care and support needs

understand if you or other people are at risk of abuse.  And do something about it.

We might not be able to give you a service unless we have the right information. We need to

have your permission  to use this information.

We store personal information securely.  We try to make sure the information is right. All our staff are trained and know that they must protect information we have on our

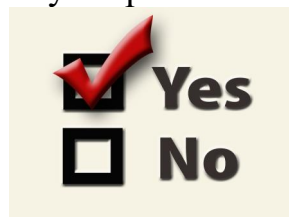
records about you. They must not give your information to anyone  who does not have a lawful reason to know it.

What does this information include?

It includes personal details and which services are provided.

We need to share information to make sure services are right.

We will ask your permission to do this.



You can say no, but it may mean you don't get all the services you need.

You can ask to see your information



We can share information without permission.  
This is if someone is in danger of harm or a crime.



Your General Practitioner records are kept for your whole life



and travel with you around the Country.

They are held safely on computer systems or/and on paper in your GP practice



so that people who should not see them can't.

